



## MARK BRUCE COMPANY SEEKS NEW TRUSTEES

Thank you for your interest in the role of Trustee for Mark Bruce Company. We are looking to appoint charity Trustees with a wide range of skills and experience, from all areas of our diverse community. Please find below background information about the company together with a description of the role and responsibilities involved.

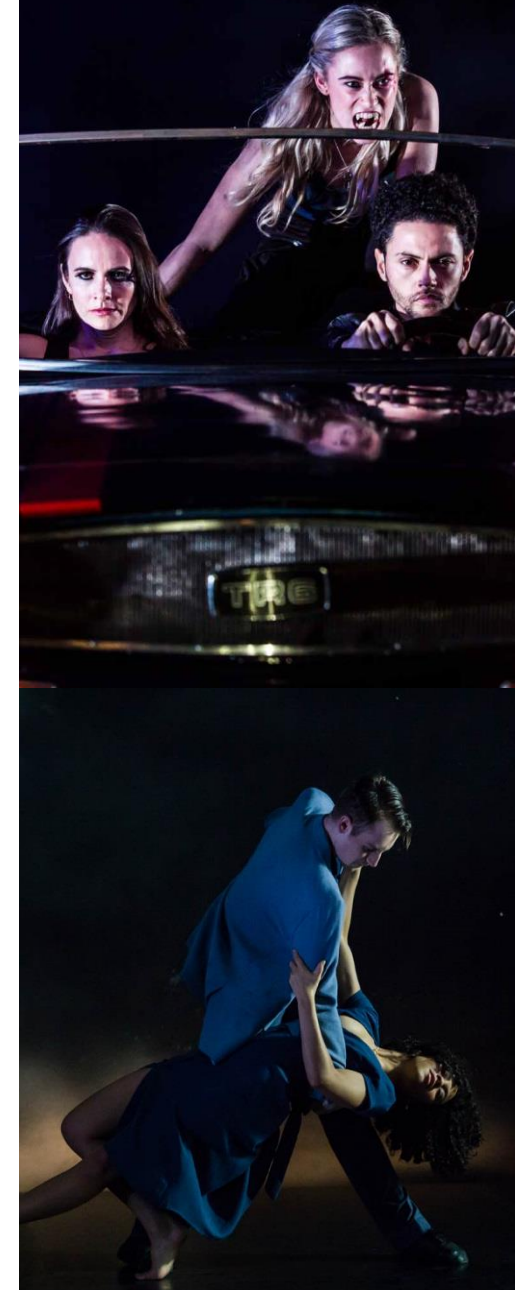
Mark Bruce Company was formed in 1991 as a vehicle for the progressive dance theatre of Mark Bruce and has toured extensively in the UK and abroad. Now an Arts Council England National Portfolio Organisation, we tour a new full-length dance work biennially, create shorter pieces often for digital release and run an extensive education programme including our flagship annual Summer School. More information about our work can be found on our website [www.markbrucecompany.com](http://www.markbrucecompany.com).

Our Board are actively involved in the company's strategic development whilst also bringing their personal skills and experience to the ongoing guidance of the organisation. We are keen to broaden the diversity of expertise represented on our Board and are looking for passionate individuals who have the skills and interests to help raise the profile of the company, both nationally and internationally, from all areas of our diverse community.

Board Members should have an established interest in dance, theatre and the arts in general. You will ideally have a well-established diverse professional network, with effective advocacy and communication skills. Whilst experience at a senior level within the public and/or private sectors is desirable, we are keen to hear from younger applicants who can bring a different perspective to the table.

If you would like to apply please send in a copy of your CV and a short covering email detailing your relevant skills and experience and how you feel they will benefit Mark Bruce Company, including details of any other boards on which you serve. You should send your application to [admin@markbrucecompany.com](mailto:admin@markbrucecompany.com). Trustees will be asked to complete a Diversity Declaration which forms part of our reporting agreement with Arts Council England. It is shared on a statistical basis with no personal data included.

If you have any queries about the recruitment process or application submission, or you would like to book an informal chat about the role you can email our chair Megan Farrow via [admin@markbrucecompany.com](mailto:admin@markbrucecompany.com)





## ROLES AND RESPONSIBILITIES OF TRUSTEES

The Board of Trustees have the same general legal responsibilities to the company as a director. They are collectively responsible for the success of Mark Bruce Company.

The major duties and responsibilities of a Mark Bruce Company Trustee are as follows:

- Constructively contribute to the overall strategic direction, policy, objectives and targets of the company;
- Take an active role in the preparation and approval of the business plan;
- Observe the Mark Bruce Company Board's articles of association, charity and company law and other regulatory requirements;
- Participate in the Board's various sub-committees;
- Act as the employer of the Company's Artistic Director;
- Contribute to meeting our Diversity Action Plan and comply with the Company's equality policies;
- Ensure that Company operations are evaluated effectively;
- Safeguard the Company's financial stability, including approval of the annual accounts;
- Approve the annual budget and advise on major resource issues;

Mark Bruce Company has a Board of Trustees with a diverse range of skills and experience, drawn from a variety of occupations and backgrounds.

The current Board (October 2020) comprises:

Megan Farrow (Chair)

Ben Frith

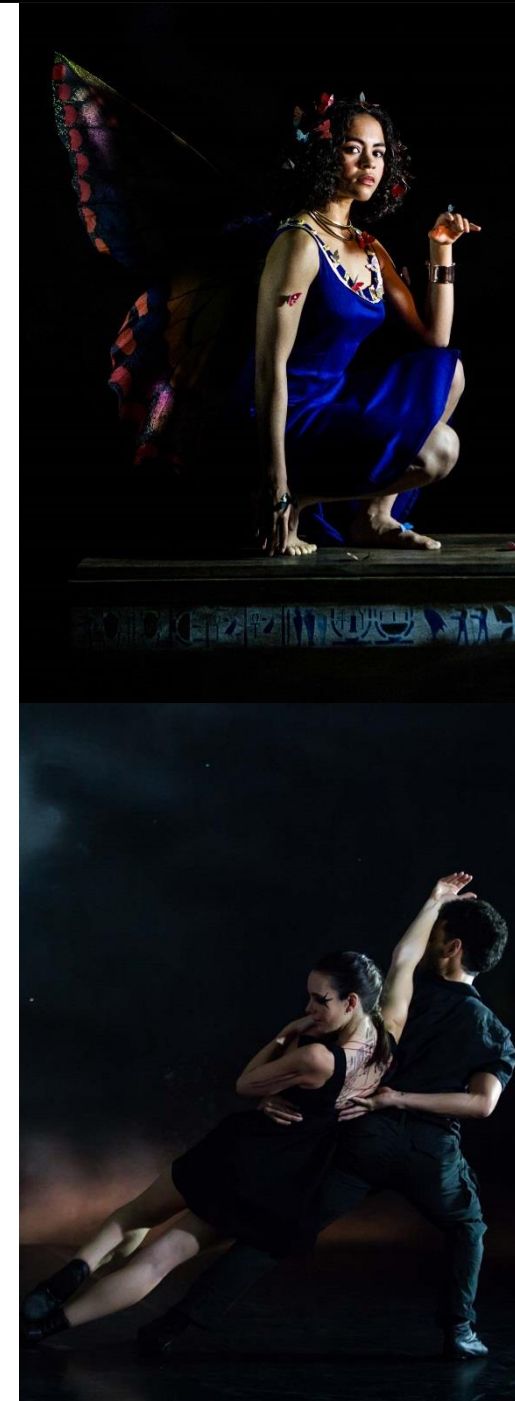
Paula Hammond

Jeremy Newton

Dane Hurst

Iain Harvey

Jennifer Young





## COMMITMENT AND ELIGIBILITY

The position of Trustee is unpaid, although reasonable travel and other expenses will be reimbursed. The time commitment involved is usually equivalent to no more than six days per year, although more may be required from time to time. This comprises four Board meetings per year, one annual away day, plus other sub-committee meetings usually held online, time to study papers, periodic meetings with the Artistic Director and other staff, and attending performances and presentations where appropriate. Meetings are held in London, Frome and via Zoom.

Board members are not expected to take on sole responsibility for their area of expertise, as the Board is collectively responsible for its decisions and actions. Trustees are expected to involve themselves in committees and matters according to their particular interests and skills and will demonstrate:

- The skills and interests to help raise the profile and achievement of Mark Bruce Company;
- A desire to work in the best interests of Mark Bruce Company, without regard to personal interest or benefit;
- Objectivity, fairness, integrity, wisdom, discretion and good judgment;
- Strategic vision, creative thinking, independent judgement and ability to focus on practical issues;
- A willingness to play an active role in fundraising;
- An understanding of good governance in business, the public or not-for profit sector;
- No significant conflicts of interest

The law places certain restrictions on becoming a charity trustee. For example, you cannot be under the age of 18, previously been removed from trusteeship of a charity by a Court or the Charity Commission, disqualified under the Company Director's Disqualification Act 1986, or been convicted of an offence involving deception or dishonesty (unless the conviction is spent). If you are in any doubt about your eligibility, visit the Charity Commission [website](#). More details about the legal obligations of trustees can be found on the Charity Commission website [here](#).

Although selection as a Trustee is not a public appointment, the seven principles of public life as defined by the Nolan Commission (selflessness, integrity, objectivity, accountability, openness, honesty and leadership) are applicable to this role.

